



Date: April 06, 2018
To: MAAC Board of Directors
From: Keith Bennett, Constitution Advisory Group Chair
Opinion: Annual Report Constitution Advisory Group

Mandate

The Constitution Advisory Group (the group) provides advice to the Board of Directors (the board) and members on matters of constitution, bylaw and policy through its chair. The chair administers the election of officers of the corporation and voting on changes to constitution, bylaws and policy at the Annual Meeting of the Members (AGM) and when other circumstances make it advisable.

The advisory group restricts its scope of work to matters pertaining to the interpretation, implications, use, drafting and amendment of the corporate documents of MAAC and the current legislation regulating those documents. It does not concern itself with subjective matters of the corporation that are the purview of the members or the board.

Composition

The Constitution Advisory Group was established in April of 2014 when its predecessor the Constitution Committee was dissolved. Group members may or may not be members of MAAC and are appointed by the board with the advice of the executive committee if required. The chair of the advisory group is appointed by the board. This advisory group is specialized in nature and members of the advisory group should be skilled in the matters dealt with. The policy manual states that a minimum of one member of the board of directors should be a member of this advisory group which is the vice-president. There is no time limit for membership in the advisory group, but all members and the chair serve at the pleasure of the board.

Group membership

Keith Bennett 4623, Chairman
Fred Messacar 25381
David Loveday 7073
Roger Bélanger 79036
Peter Schaffer 27460L, Vice-President and board liaison
Vacant, President, ex-officio and non-voting

Report "Received" by the Board of Directors at the April 16, 2018 Board Meeting.

Status of Corporate Documents

Certificate of Continuance: Version of File with Corporations Canada is 2012-10-25 and is current.

Constitution Version on File Corporations Canada: unknown.
Current Version 005, January 21, 2016 ready to file with Corporations Canada.

By-laws Published version 012, May 01, 2016.
Current version 013, April 23, 2017 adopted by the board, ready to publish and on file with Corporations Canada as of December 06, 2017.

Policy Manual Published version 008, May 01, 2016.
Current version 009, April 23, 2017 adopted by board and ready to publish.

Note: Filing of Bylaws and Constitution, with Corporations Canada, is administered by head office with the corporate key.

2017 Work Plan Highlights

- Development of a Five-year Strategic Plan in conjunction with the board
- Development of the 2018 Annual Operating Plan in conjunction with the board
- Prepared memo's regarding a casual vacancy of a president and casual vacancy of a zone director, amended identification of aircraft policy and prepared Resolutions and Recommendations Report for the boards consideration in determining the disposition of resolutions and recommendations from the annual zone meetings
- Provided ongoing advice to the board on constitutional, by-law and policy matters
- Welcomed a new member, Roger Bélanger, to the Constitution Advisory Group

2018 Work Plan

- Update the Five-year Strategic Plan
- Prepare the 2019 Annual Operating Plan
- Develop scoping document for a Five-year Long Term Financial Plan
- Potentially develop a scoping document for a governance review and preparation of a governance manual
- Develop a scoping document for new policy and framework governing document preparation, vetting and publishing
- Prepare amendments to policy and by-laws for casual vacancy of president or vice-president and any other issues that may come up over the next year
- Continue to review by-laws and policy around annual zone meetings
- Provide ongoing advice to the board on constitutional, by-law and policy matters

Advisory Group Terms of Reference Review

A revised terms-of-reference was adopted at the April 28, 2017 board meeting. The next review will be undertaken in early 2019.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Keith Bennett". The signature is written in a cursive, slightly stylized font.

Keith Bennett, Chair Constitution Advisory Group

Attachments: Federal Corporation Information as of April 06, 2018

Federal Corporation Information

Federal Corporation Information - 052091-8

Note

This information is available to the public in accordance with legislation (see [Public disclosure of corporate information](#)).

Corporation Number	052091-8
Business Number (BN)	127633378RC0001
Corporate Name	

MODEL AERONAUTICS ASSOCIATION OF CANADA
MODÉLISTES AÉRONAUTIQUES ASSOCIÉS DU CANADA

Status	Active
Governing Legislation	<i>Canada Not-for-profit Corporations Act - 2012-10-24</i>

Registered Office Address

5100, SOUTH SERVICE ROAD
UNIT 9
BURLINGTON ON L7L 6A5
Canada

Note

Active NFP Act corporations are required to [update this information](#). Changes are only legally effective when filed with Corporations Canada. A [corporation key](#) is required. If you are not authorized to update this information, you can either contact the corporation or contact [Corporations Canada](#). We will inform the corporation of its [reporting obligations](#).

Directors

Minimum 3
Maximum 13

- JEAN-PAUL LE GUILCHER
19 MARTEL DE BROUAGE
BAIE COMEAU QC G4Z 2B2
Canada
- Cato Hansen
11 Knapp Lane

- Kingston NB E5N 1S9
Canada
- Geoff Strotmann
9229 Country Road 44
Oxford Station ON K0G 1T0
Canada
 - STEVE WOLOZ
5763, MACLEAR
COTE ST.LUC QC H4W 2H2
Canada
 - Athol Cohen
26 Zola Gate
Thornhill ON L4J 9A7
Canada
 - ROGER GANLEY
4209 - 36 AVE
LEDUC AB T9E 6A3
Canada
 - WILLIAM ROLLINS
BOX 1376
PARKSVILLE BC V9P 2H3
Canada
 - FRANK KLENK
450, BROADWAY STREET
TILLSONBURG ON N4G 3S7
Canada
 - KEVIN MCGRATH
40, PARKSHORE CT.
SAULT STE MARIE ON P6A 5Z3
Canada
 - Roland Worsfold
27 - 2080 Pacific Way
Kamloops BC V1S 1V3
Canada
 - ROY R.R. RYMER
1546, 8TH AVE.
ST.CATHARINES ON L2R 6P7
Canada
 - PETER SCHAFFER
1256, HEENAN PLACE
KENORA ON P9N 2Y8
Canada

Note

Active NFP Act corporations are required to [update director information](#) (names, addresses, etc.) within 15 days of any change. A [corporation key](#) is required. If you are

not authorized to update this information, you can either contact the corporation or contact [Corporations Canada](#). We will inform the corporation of its [reporting obligations](#).

Annual Filings

Anniversary Date (MM-DD)	10-24
Date of Last Annual Meeting	2017-04-23
Annual Filing Period (MM-DD)	10-24 to 12-23
Type of Corporation	Non-Soliciting
Status of Annual Filings	

- 2018 - Not due
- 2017 - Filed
- 2016 - Filed

Corporate History

Corporate Name History

1949-06-10 to 2008-04-25	MODEL AERONAUTICS ASSOCIATION OF CANADA
2008-04-25 to Present	MODEL AERONAUTICS ASSOCIATION OF CANADA
2008-04-25 to Present	MODÉLISTES AÉRONAUTIQUES ASSOCIÉS DU CANADA

Certificates and Filings

Certificate of Continuance

2012-10-24

Previous jurisdiction: Canada Corporations Act - Part II (CCA-II)

By-laws

Received on 2013-08-28

By-laws

Received on 2014-05-09

By-laws

Received on 2017-12-06